

# Beginning of day routine & filling the milk/cream dispensers



## STEP 1

- Put FROZEN Ice-Pak base (4) in the dispenser, place empty **CLEAN** containers on top (milk on the left) and put the container's Ice-Pak lid (2) on top.

## STEP 2

- Lock the silicon tubes off by sliding the small sky blue choke clamps.
- With one hand, push on first PUSH BUTTON to keep black clamp open and with other hand, insert free end of tube into the black clamp hole **WITHOUT STRETCHING** it. Make sure the tube is centered and at the bottom of the clamp hole. There should be ¼" to ½" of tip showing below the clamp.
- Release the push button. Ensure there is no tension in the tube so as to prevent tube breakage. Repeat with other tube.

## STEP 3 and for EVERY RE-FILL

- Remove container's Ice-Pak lid (if in place), tilt the containers towards you, fill them, put them back in place and replace container's lid.
- Allow milk/cream to flow by unlocking the sky blue choke clamps.
- Test both push buttons to ensure the tubes are properly in place.
- Close and latch dispenser door.
- Refill milk/cream containers and change Ice-Pak base and lid as needed.

# End of day routine & emptying the dispensers

## STEP 4

- Close off the milk/cream flow in the tubes by sliding the sky blue choke clamps.
- While pushing on the PUSH BUTTON with one hand, take a towel or napkin in the other hand, hold **THE TUBE TIP END**, and **carefully** remove the tube from the black clamp. Repeat with the other tube.
- **DO NOT REMOVE CONTAINERS BEFORE REMOVING THE TUBES FROM THE BLACK CLAMP.**

## STEP 5

- Take each of the containers out, still holding the tips with a towel or napkin to prevent dripping, and transfer the remaining milk/cream into storage (kept in refrigerator).
- Take the containers to sink or dishwasher, unlock the tubes by releasing the sky blue choke clamps and wash (SEE DAILY MAINTENANCE).

## CHANGING THE ICE-PAK BASE (4 Ice-Paks box)

- Follow STEP 4
- Take each of the containers out, still holding the tips with a towel or napkin to prevent dripping and empty the tips of remaining milk/cream.
- Place containers on counter, without crushing or twisting tubes.
- Place FROZEN Ice-Pak base in dispenser and put warm one into freezer (if you happen to have two of them).
- Put containers back and follow related details of STEP 2 and 3.

# Daily maintenance

- Once a day, totally empty the containers and clean them with hot soapy water in the sink or dishwasher.
- Clean tubes thoroughly by hand washing, doing a rotative motion with fingers. Dishwashers may not be as effective.
- Do a quick clean with a warm damp cloth inside and outside of the dispenser to remove all milk stains and dirt to ensure no rotten milk smell or bacteria formation.
- Empty and clean the drip tray.

# Monthly maintenance

- Do a thorough cleanup of the dispenser and the push button dispensing unit using disinfectant suitable for plastic and dairy products.
- **AVOID PUTTING THE DISPENSER IN THE DISHWASHER.**